



**7.0.94—  
2022**

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System of standards on information, librarianship and publishing. Library collection.  
Terms and definitions

— 2022—09—01

**1**

**2**

7.48—2002

7.0.76—2021

7.0.103—2018

7.0.107—2021

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(                    ).

3

1 : , COOT- library collection, holdings

1 ,  
2 - ,  
3 ,  
4 ,  
5 ,

2 : acquisition

3 : - library collection processing, library holdings processing

4 — ( ) : - library collection organization

5 : preservation of library collection

6 [ ] : - library collection management

7 : - library collection inventory control

8 : - collection - development

[ 7.0.107—2021, 26 ]

- 9 : , - library collection care and storage
- [ 7.0.107—2021, 28]
- 10 : , type of acquisition
- 11 : type of library collection - collection
- 12 : , / - desiderata
- 13 : , - , defective item
- 14 : , - document replacement
- 15 : order file
- 16 : - dead file
- 17 : , selection criteria
- 18 : , - lacuna, gap
- 19 : - license agreement
- 20 : , - licensed resource
- 21 : , accession
- 22 : , - acquisition objective

23	:	documents' packet
24	:	collection - development policy
25	:	- collection development principle
26	:	- collection development profile
27	:	- acquisition profile
28	[ ] :	- content selection criteria
29	:	- library collection content
30	:	- acquisition method
31	:	- library collection structure
32	:	- formal selection criteria
33	( ):	temporary access
34	( ):	- paid access
35	( ):	permanent access



- 36 ( ): trial access
- 37 - ( ): - nominal paid access
- 38 : - digital library, e-library
- [ 7.0.107—2021, 59]
- 39 : relevant part of the library collection, actively (heavily) used part of library collection
- 40 : , special collection
- 41 : - ( , ) - on-site collection
- 42 : , - deposit collection
- 43 : , united library collection
- 44 : , - local history collection
- ( ).
- 45 : , - multi-subject library collection
- 46 : , - museum's library collection
- 47 : - national library and information collection of Russian Federation

48	:	-	national library collection
1	-	-	
2	-	-	
3	-	-	
49	:	-	exchange collection, exchange stock
50	:	-	main collection
51	:	-	low usage collection
52	:	-	internal use collection
53	:	-	subcollection
54	:	-	distributed library collection
55	:	-	reserve collection
/	-	-	
56	:	-	system of library collections

57 : , ( , - special collection  
 - , ) -

58 ; : - - reference collection  
 , -

[ 7.0.76—2021, 126]

59 : - , insurance stock  
 , -

60 : , universal library  
 collection

61 : - loan collection

62 : - digital collection

63 : , core collection

64 : , - addition acquisition  
 -

65 : , approval plans  
 -

66 : consortia! collection  
 development

67 : , co-operative  
 collection development

68 : - coordinated  
 - collection  
 development

69 : , - physical acquisition  
 (de visu)

7.0.94—2022

70	[ ] :	opening day collection
( ) ,		
71	( ):	- weeding/deselection
	,	-
	—	,
72	:	retrospective acquisition
		-
73	:	current acquisition
74	( ):	centralized acquisition
	( )	
75	:	national documents exchange
76	:	- electronic resource creation
77	[ ] :	public purchase
	( ,	-
	),	
78	:	deposit
	,	-
	;	
79	:	international documents exchange
		-
80	:	national deal
	,	
	—	
81	:	documents' exchange
	( )	-
82	:	serials subscription
		-
83	:	purchase
	,	

84	(	,	-	donation, gift
):				
1	—			
2	—		-	
85		:		acquiring
	/			
86		:	-	legal deposit receiving
	—			
	,			
87		:		acquiring
	—		-	
88		:		access rights acquisition
	—		-	
89	(	):		reproduction
	—			
90		:	-	centralized subscription
	(	)	-	
	,			
91		:	-	secondary selection
	,			
92		:	-	order completion
	,			
93	(	):	-	detection documents
	,		-	
	,			

7.0.94—2022

- 94 : - vendor selection
- 95 : - documents' ordering
- 96 : - documents' selection
- 97 : - primary selection
- 98 - : - free Internet  
- resource access
- 99 : - evaluation
- 100 : - standing order
- 101 : - pre-order
- 102 : - receiving  
( )
- 103 ( ): - duplicate check,  
- de-duplication
- 104 : reclamation
- 105 : - aggregator  
( )
- [ 7.0.107—2021, 93]
- 106 : - library consortium

107 : , - donor  
 ( ) .

108 : , - donor  
 ( ) -

109 : , - information broker  
 , -  
 , -

[ 7.0.107—2021, 98]

110 : , acquisition source

111 : , - collection owner  
 , -

112 : , - collection inventory  
 , ( -  
 ) ( ) , ,

113 : , - accounting

114 : , - inventory control

115 ( ) : - accounting item

1 , -  
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2 , ( -  
 ), — , -

116 ( ) : inventory  
 ( ) -  
 — ( )  
 - ,  
 , ( ) .

117 : , title

7.0.94—2022

118	:	-	weeding/deselection
119	[ ] ( ):	-	inventory list
120	[ ] ( ):		de-accession list
121	[ ]:		inventory
122	- : ( , , ),	-	registration and account form
123	:	-	accession number
124	:	-	accession record
125	:		accessioning
126	( , ) :	-	serials accessioning, serial check-in
127	:		statistic accounting
128	: ( )-.		summary accounting
129	( , ) :	-	conventional accounting unit of library collection
130	( ):		copy
131	:	-	e-resources management



	—	:	-
	,	,	-
	,	,	-
132	:	(	- alphabetic shelving
	).		
133	:		- vertical filing
(	)	,	-
	,	.	
134	:	,	- geographical shelving
	,	,	
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	,	,	
135	:		- flat filing
	,	,	
136	:	(	- genre shelving
,	,	,	-
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	).		
137	:		- inventory shelving
	,	.	
	—	,	
138	:		- indexing
	,	,	
	—	,	-
	,	,	
139	:		- arrangement in a locality
,	,	,	-
	,	.	
	—	,	
140	[	]	- bibliographic analysis
	,	,	-
	,	,	
	—	,	-
	7.0.76—2021.	,	
141	:		- subject shelving
	,	.	
	—	,	
142	:		- filling
	,	,	-
	(	),	-
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7.0.94—2022

- 143 : - shelving
- 144 [ ] : - principle of  
- pertinence
- 145 : - classified shelving
- 146 : - mixed filling
- 147 : thematic shelving
- 148 : - formal processing
- 149 : formal shelving
- 150 : - format shelving
- 151 : - document form
- 152 : - chronological shelving
- 153 : - call number
- 154 [ ] : language shelving

- 155 : - safety of library collection  
- collection
- 156 ( ): - storage unit
- 157 : - protection of library collection  
collection
- 158 : conservation
- [ 7.48-2002, 2.6]
- 159 : - cubic foot,  
cubic meter
- 160 : national storage
- 161 : - storage condition
- 162 ( ): - storage
- 163 : ecological protection
- 164 : tiered storage
- 165 : - analyse of library collection  
- collection

7.0.94—2022

166	:	- bibliographic model
167	:	- long-term model
168	:	- library collection analysis
169	:	- mathematical model
170	:	- modelling
171	:	- model of library collection
172	:	- descriptive model
173	( )	- document's processing
174	:	- actual model
175	:	- structural model

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164  
122  
8  
151  
9  
39  
51  
153  
13  
130  
130  
63

## 7.0.94—2022

access rights acquisition	88
accession	21
accession number	123
accession record	124
accessioning	125
accounting	113
accounting item	115
acquiring	85,87
acquisition	2
acquisition profile	27
acquisition method	30
acquisition objective	22
acquisition source	110
actively (heavily) used part of library collection	39
actual mode	174
addition acquisition	64
aggregator	105
alphabetic shelving	132
analyse of library collection	165
approval plans	65
arrangement in a locality	139
bibliographic analysis	140
bibliographic model	166
call number	153
centralized acquisition	74
centralized subscription	90
chronological shelving	152
classified shelving	154
collection development	8
collection development policy	24
collection development principle	25
collection development profile	26
collection inventory	112
collection owner	111
conservation	158
consortial collection development	66
content selection criteria	28
conventional accounting unit of library collection	129
co-operative collection development	67
coordinated collection development	68
copy	130
core collection	63

current acquisition	73
cubic foot	159
cubic meter	159
data processing	3
de-accession list	120
dead file	16
de-duplication	103
defective item	13
deposit	78
deposit collection	42
descriptive model	172
deselection	71, 118
desiderata	12
detection documents	93
digital collection	62
digital library	38
distributed library collection	54
document form	151
document replacement	14
document's processing	173
documents' exchange	81
documents' ordering	95
documents' packet	23
documents' selection	96
donation	84
donor	107, 108
duplicate check	103
ecological protection	163
electronic resource creation	76
e-library	38
e-resources management	131
evaluation	99
exchange collection	49
exchange stock	49
filling	142
flat filing	135
formal processing	148
formal selection criteria	32
formal shelving	149
format shelving	150
free Internet resource access	98
gap	18
genre shelving	136
geographical shelving	134

## 7.0.94—2022

gift	84
holdings	1
indexing	138
information broker	109
insurance stock	59
internal use collection	52
international documents exchange	79
inventory	116, 121
inventory control	114
inventory list	119
inventory shelving	137
lacuna	18
language shelving	154
legal deposit receiving	86
library collection	1
library collection analysis	168
library collection care and storage	9
library collection content	29
library collection inventory control	7
library collection management	6
library collection organization	4
library collection structure	31
library consortium	106
license agreement	19
licensed resource	20
loan collection	61
local history collection	44
long-term model	167
low usage collection	51
main collection	50
mathematical model	169
mixed filling	146
model of library collection	171
modelling	170
multi-subject library collection	45
museum's library collection	46
national deal	80
national documents exchange	75
national library and information collection	47
national library collection	48
national storage	160
nominal paid access	37
on-site collection	41
opening day collection	70

order completion	92
order file	15
paid access	34
permanent access	35
physical acquisition	69
pre-order	101
preservation of library collection	5
primary selection	97
principle of pertinence	144
protection of library collection	157
public purchase	77
purchase	83
receiving	102
reclamation	104
reference collection	58
registration and account form	122
relevant part of the library collection	39
reproduction	89
reserve collection	55
retrospective acquisition	72
safety of library collection	155
secondary selection	91
selection criteria	17
serial check-in	126
serials accessioning	126
serials subscription	82
shelving	143
special collection	40
special collection	57
standing order	100
statistic accounting	127
storage	162
storage condition	161
storage unit	156
structural model	175
subcollection	179
subject shelving	141
summary accounting	128
system of library collections	56
temporary access	33
thematic shelving	147
tiered storage	164
title	117
trial access	36

**7.0.94—2022**

type of acquisition	10
type of library collection	11
united library collection	43
universal library collection	60
vendor selection	94
vertical filing	133
weeding	71,118

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10.06.2022.

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